

**Kentucky Library Association
Government Documents Roundtable
Business Meeting Minutes
March 27, 2009
1:10 p.m.**

Present: Angel Clemons, Billie Daniels, Claudia Fitch, Sarah Glassmeyer, Sandee McAninch, Rosemary Meszaros, Bruce Miracle, Claudene Sproles, Emily Swobe, Bekele Tegegne, Barbara Whitener, Dee Wood, Pat Yannarella, Phil Yannarella.

Guests: Bryan Carson

1. Call to Order

- a. The meeting was called to order at 1:10 p.m., March 27, 2009.

2. Approval of minutes.

- a. The Fall 2008 minutes were approved.

3. Secretary/Treasurer's Report

- a. 21 Members
- b. \$1280 as of March 2009

4. Chair's Report

- a. The call for proposals for the Fall KLA meeting has went out. The deadline is April 15, 2009.
- b. The Genealogy and Local History Roundtable of KLA has been without leadership for some time. The President of KLA is working on filling leadership positions in that roundtable.
 - a. Action: We will consider inviting them to next year's Spring meeting and possibly having a govdocs/genealogical programming theme.

5. Regional Depository Librarian's Report

- a. The Regional hopes to get its WPA collection cataloged this year, as part of their participation in ASERL's Collaborative Federal Depository Project. Sandee is getting a graduate assistant to aid in creating a complete list of WPA titles. To aid in this process the WPA materials have been moved from King to Young.
- b. Sandee will be attending the upcoming Federal Depository Library Council meeting in Tampa. Sandee asked the Roundtable for concerns
 - a. Suggestions from the Roundtable:
 1. Information about the printing status of the essential titles list.
 2. Information about scanning specifications of projects
 3. The status of the fiche to web project
 4. Update of the Superceded List
 5. Issues with the interface and search capabilities of the Catalog of Government Publications
- c. Sandee's part-time, part-year assistant, Charlotte Bramwell, is leaving for the Summer, Sandee does not know if she will return in the Fall.

- d. The Regional purchased the ProQuest Monthly Catalog 1895 to June 1976 database. Sandee reports it is a wonderful tool and will gladly look up SuDoc numbers if needed.
- e. Sandee discussed ideas for automating disposal lists in an effort to streamline the process.
 - 1. Action: U of L will explore options for hosting a web site of lists.
 - 2. Action: Sandee will explore other options available at UK.
- f. It was decided that the Software Capabilities list for Depositories is no longer needed and will be discontinued.

6. Kentucky State Publications Report

- a. The Joint Committee on State Documents continues to meet bimonthly.
- b. The marketing subcommittee has produced two brochures for distribution: one for state government employees and another for the public. They are available on the KDLA web site at <http://kdla.ky.gov/statepubs/statepubs.htm> .
- c. Glen McAninch reports that the electronic publications subcommittee is developing an "Electronic Records Archive application that facilitates the acquisition, management, preservation, and access to state publications and other state records. The application is an adaptation of DSpace open source institutional repository software created by MIT and widely used by universities and other government institutions world wide."
- d. Cataloging of state publications continues. Two of the latest sets that are close to being completely cataloged are research reports from the Kentucky Transportation Center and the Resources for Economic Development series from the Cabinet for Economic Development. Collection Access and Management Manager Bill Shrout reported at the January meeting that 1,555 bibliographic records for state publications were added to the KDLA catalog in 2008. This was a 258% increase over the previous year.
- e. The newly revised circulation policy for state publications has been put into action. Under specific conditions, KDLA will now interlibrary loan state publications for in-library use.
- f. The KDLA reference librarians who conduct online training sessions are in the process of updating the prerecorded classes. They are also revamping the training process by creating a new series of "In Focus" classes on specific topics of interest to state employees.

7. Old Business

- a. Thanks to Dee Wood, Sandee McAninch, and Phil Yannarella, Angel Clemons was able to fill in gaps in the roundtable's online meeting minutes.

8. New Business

- a. The Chair called for volunteers for the Nominating Committee to create a slate of candidates for the Fall. Rosemary Meszaros volunteered to serve. The Chair requests anyone else interested to please contact her.
- b. The Chair thanked Sandee, Phil, and Dee for providing missing meeting minutes from years.

9. Announcements

- a. University of Kentucky will circulate a petition to create a Disaster Preparedness Roundtable at the Spring KLA Meeting.

10. Adjournment

- a. The meeting was adjourned at 1:52 p.m.

Respectfully Submitted,
Claudene Sproles
KLA GODORT Secretary/Treasurer