

**Kentucky Library Association
Government Documents Roundtable
Business Meeting Minutes
May 15, 2015
10:15 a.m.
Hutton School of Business
University of the Cumberland, Williamsburg, KY**

Present: Patty Alvayay, Claudia Fitch, Eric Henniger, Mykie Howard, Sandee McAninch, Rosemary Meszaros, Matthew Onion, Sara Schumacher, Claudene Sproles, Bekele Tegegne, Pat Yannarella, Phil Yannarella.

1. Call to Order

- a. The meeting was called to order at 10:15 a.m., May 15, 2015 by Mykie Howard.

2. Approval of minutes.

- a. The minutes from the Fall 2014 Business meeting were unanimously approved.

3. Secretary/Treasurer's Report

- a. \$757.30 in the account.
- b. 12 active members

4. Regional Depository Librarian's Report

- a. Personnel
 - Kristen Willey, our part-time, temporary employee (STEPS) for 2014-2015 is leaving on May 21
 - UK received approval to create a Senior Library Technician position to start on July 1. Since this is a new position, it has to be approved by UK's Human Resources staff, so not likely to be filled until late Summer/early Fall. This position replaces the part-time STEPS position, so we will be down a half-time person until this full-time position is approved, advertised and filled.
 - The Regional has three students will be working summer, so weeding should continue as normal.
- b. ASERL Disposition Database
 - The disposition process is working so well that the Regional added the option to offer unlimited amounts from stems that we no longer retrospectively collect (see March 13, 2015, e-mail to KySelect). The only restriction is that you offer these materials on a different day than your normal 200/month or any pre-approved journals/annuals offer.
- c. ASERL Centers of Excellence (COE):
 - UK completed the digitization of the WPA material they own for the 10 ASERL states. Digital copies should begin appearing in ExploreUK in the next few months. Archival second copies have gone to storage at KUSI (caves at Highbridge) and their circulating counterparts are now on the 5th floor of Young with the rest of the SuDoc material. Unique copies are still held in a staff area for now until digital or tangible second copies can be identified. UK continues to acquire new titles as they become available.
 - UK completed processing what they owned for the Appalachian Regional Commission COE in late 2014. They will continue to acquire new titles as they become available

- Work will be suspended on UK's COE collections (WPA and ARC) until the Senior Library Technician position is filled.
- NKU has selected its third COE agency, the Small Business Administration, and Western has selected their first COE, the Office of the Vice President—way to go, Phil and Rosemary!

5. Kentucky State Publications Report

- a. No state documents report

ACTION: Mykie will contact the new KDLA staff member responsible for state documents.

6. New Business

- a. There will be a vote on the new GODORT officers at the Fall meeting in September. Rosemary Meszaros volunteered to be the Chair. Claudene Sproles will continue to be the Secretary/Treasurer unless someone else shows the slightest hint of interest.

7. Old Business

- a. No old business.

8. Announcements

- a. Mykie Howard- Conducted a 2014 weeding project, over 4000 items removed from collection. She has also been removing government documents from the main stacks, has relocated over 1000 documents. She has also recently returned from maternity leave.
- b. Phillip Yannarella- NKU has most documents in the catalog from the 2002 Marcive tape loads. The cataloging department handles most of the COE processing, Phil helps identify problems. The migration from Voyager to WorldShare Management System is also creating problems. NKU's Patent & Trademark resource center received a major print collection from the Cincinnati Public Library.
- c. Claudia Fitch- LFPL still busy with offers lists. They have a new documents coordinator and new manager. They are in the processing shifting documents collections and moving some patent gazettes.
- d. Rosemary Meszaros- WKU is migrating to ALMA from Voyager. They will be busy with upcoming training sessions. The faculty cataloger will retire at the end of the month and will be replaced with a part-time staff position. They have almost completely cataloged their entire collection. They still have 442 shelves of materials left and have cataloged 2744 shelves.
- e. Claudene Sproles- UofL's entire print government documents collection is now cataloged.

9. Adjournment

- a. The meeting was adjourned at 11:00 a.m.

Respectfully Submitted,
 Claudene Sproles
 KLA GODORT Secretary/Treasurer