Kentucky Library Association

Gov. Documents Round Table

Spring 2013 Business Meeting

April 5, 2013

Steely Library, Northern Kentucky University

Minutes

In attendance: Jennifer Frazier, Mykie Howard, Sean Jump, Sandee McAninch, Emily Sedgwick, Bekele Tegegne, Pat Yannarella, Phil Yannarella, Patricia Alvayay, Lorna Newman, Cristen Ross, John Schlipp

1. Call to order

The meeting was called to order at 10:15 on April 5, 2013.

2. Approval of the Minutes

Minutes were approved, Motion by Pat Yannarella, Second by Bekele Tegegne.

3. Secretary/Treasurer’s Report

21 Members

$ 856.82

4. Regional’s Report

Personnel Changes:

Mary McLaren retired Dec. 21, 2012

Alexa Adams, our GA/Library Intern, graduated in Dec., but has returned as a part-time, temporary employee for 2013

Two students will be graduating in May, so will need to hire two new students in the Fall; only one for the summer.

ASERL Disposition Database:

Process is working so well that we have increased the monthly limit for offers to 200 per month per institution, and have added an optional exception (with Regional’s permission) for an additional 400 items per month if they are ONLY journal issues/bound volumes.

Due to the personnel changes listed above a discussion was had about whether to send the list in the first half of the month or second half of the month. A further discussion would be had on the listserv.

COE (Centers of Excellence)

Work has resumed on these now that we have additional part-time staff

We have over 10 shelves of WPA materials to process

We will begin work on the Appalachian Regional Commission COE later this month; will start with inventory against Voyager to determine what still needs cataloging

Think about what federal agency/sub-agency/office you might adopt as a COE this year.

5. State Publications

State Library Services added 30 state publications bibliographic records to the KDLA catalog, representing 460 items, for the October 2012 through March 2013 period. Also during this period, 2, 122MARCHIVE records were loaded into the KDLA catalog.

The cataloging department at KDLA has been busy training for its transition to the use of RDA. This has slowed work on the cataloging of state government publications. They are starting to catalog reports from the Kentucky Transportation Center using the RDA standards.

The State Library’s physical collection is undergoing a major weed to make room for the KY Talking book Library’s Braille collection to be moved from the KDLA lobby. Approximately one-third of the collection is being removed. Any federal publications being wedded have been offered via the ASERL database.

6. Old Business

Minutes from the Fall meeting were approved by vote over email.

7. New Business

Mykie will be the Chair in the Fall.

Rosemary was nominated as Chair Elect and was accepted unanimously, however due to her illness there was some question about whether she would be able to serve.

Phil was nominated as Treasurer/Secretary and was unanimously accepted.

Proposal for KLA meeting, Sandee is contact not sure where that proposal is with the KLA.

8. Announcements

No Announcements

9. Adjournment

Motion to Adjourn by Sandee

Second by Phil

Meeting adjourned at 10:48.