

**Kentucky Library Association  
Government Documents Roundtable  
Business Meeting Minutes  
October 2, 2008  
4:10 p.m.**

**Present:** Sara Brown, Angel Clemons, Claudia Fitch, Sarah Glassmeyer, Sandee McAninch, Rosemary Meszaros, Claudene Sproles, Bekele Tegegne, Dee Wood, Pat Yannarella, Phil Yannarella.

Guests: Charlene Davis from KDLA and Gary Austin from Georgia College & State University

**1. Call to Order**

- a. The meeting was called to order at 4:10 p.m., October 2, 2008

**2. Approval of minutes.**

- a. The Spring 2008 minutes were approved.

**3. Secretary/Treasurer's Report**

- a. 29 Members
- b. \$1217 as of October 2008

**4. Regional Depository Librarian's Report**

- a. Phil Yannarella is revising the Software Capabilities list for Depositories.
  1. Action: The University of Louisville is looking into the possibility of hosting exchange lists on their website, instead of sending attachments via email to the selectives.
- b. Sandee has a part-time, part-year assistant, Charlotte Bramwell. She will be assisting Janet Layman in the Exchange List process.
- c. The Exchange list guidelines are in the process of being updated/corrected. A new version will be posted soon.
- d. Sandee and Claudene are presenting at the upcoming Federal Depository Library Conference on the Exchange List process from regional and selective perspectives.
- e. The Regional is participating in ASERL's Collaborative Federal Depository Project by creating a "center of excellence". They have been collecting FW and Y 3.W89/2: items for this initiative. If anyone has any items in these SuDoc numbers they would like to donate, please contact Sandee.
- f. The Regional is purchasing the ProQuest Monthly Catalog 1895 to present database.

## 5. Kentucky State Publications Report

- a. The Joint Committee on State Documents continues to meet on a monthly and now bi-monthly basis. With Leigh Mantle's departure, Nancy Houseal, who is a member of the Committee, volunteered to act as Interim Chair of that Committee. Committee members Jim Pritchard and Gayle Alvis have retired and not been replaced.
- b. Emily Swobe has been hired as a reference librarian with responsibility for Federal and State Publications, replacing Leigh Mantle. Her contact information is [Emily.Swobe@ky.gov](mailto:Emily.Swobe@ky.gov) and 502-564-8300 ext. 330.
- c. The new, recently hired webmaster is no longer with KDLA. A 12-member KDLA Web Transition Team has been named which is responsible for the Interim Web Management as well as all aspects of future design, development and deployment.
- d. Kentucky State Government Publications Handbook has been published at: <http://kdla.ky.gov/statepubs/KyStGovtPubHandbook2008.pdf> The Marketing Committee is currently working on creating a brochure discussing retention of state documents for the general public and another brochure targeting state agency employees responsible for state publications.
- e. Despite a major weed of general collections, KDLA cataloged 5,255 state publications this past fiscal year.
- f. Because of reference requests, the library is currently revising the circulation policy in regard to state publications. The new policy which is currently in draft form allows the circulation of the third paper copy or microform to state agency employees and to other libraries through interlibrary loan.

## 6. Old Business

- a. KLA's Strategic Planning Committee requested all sections, roundtables, officers, and committees conduct a review of their purpose and duties within the KLA Blue Book. The Chair investigated this and noted that the Strategic Plan was included in the Bylaws and cannot be changed, except by changing the Bylaws. As a result, our Strategic Plan will remain the same.

## 7. New Business

- a. Rosemary Meszaros from Western Kentucky University volunteered to host for the 2009 Spring GODORT meeting. WKU will be celebrating its 75<sup>th</sup> anniversary as a depository. Most likely the meeting will take place in early March.

## 8. Announcements

- a. The University of Kentucky is sponsoring a new roundtable for KLA. The proposed Disaster Preparedness Roundtable needs members to sign a petition to help create the new roundtable.
- b. Claudia Fitch shared an interesting government document she located on microfiche. It is a coloring book entitled, *Once there lived a wicked dragon: an environmental coloring book for children and adults*. The SuDoc number is EP 1.2: D 78
- c. Sandee, Phil, Dee, and Claudene will be attending the annual Federal Depository Library Conference in Washington, DC, October 19-22.

**9. Adjournment**

- a. The meeting was adjourned at 4:52 p.m.

Respectfully Submitted,  
Claudene Sproles  
KLA GODORT Secretary/Treasurer